



Brad Lanier Oil Company

## EMPLOYMENT APPLICATION

*Applications are considered for all possible positions without regards to race, color, religion, sex, national origin, age, marital status, veteran status or the presence of a non-related medical condition or disability.*

### PERSONAL INFORMATION

Full Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you legally able to work in the United States: ( ) Yes or ( ) No  
(Conviction may or may not exclude you from qualifying for a position.)

Please list convictions and provide any explanation you see fit. : \_\_\_\_\_

### Employment Desired

Currently Employed: \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you looking for: \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time

Desired Shift \_\_\_\_\_ 1<sup>st</sup> (6:00 AM-2PM) \_\_\_\_\_ 2<sup>ND</sup> (2PM-11PM) (Later on the weekends)

Even if very part time, what hours are you looking for: \_\_\_\_\_

Desired days: ( ) Monday ( ) Tuesday ( ) Wednesday ( ) Thursday ( ) Friday ( ) Saturday ( ) Sunday

- Note: All Staff will need to take their fair share of weekends and holidays now and again on a possible rotation as needed.

### EMPLOYMENT HISTORY

Most recent or current employer: \_\_\_\_\_ Employment Dates: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip; \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Wage/Salary: \_\_\_\_\_

Employer #2: \_\_\_\_\_ Employment Dates: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip; \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Wage/Salary: \_\_\_\_\_

Have you ever worked for this company before? \_\_\_\_\_ If yes. What was the reason for leaving? \_\_\_\_\_

QUALIFICATIONS/ EDUCATION/ SKILLS

---

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Graduated: ( ) Yes or ( ) No

Jr College: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Graduated: ( ) Yes or ( ) No

College/University: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Graduated: ( ) Yes or ( ) No

Certification or Licenses: \_\_\_\_\_

Office Equipment of software programs used: \_\_\_\_\_

Supervisory Experience: \_\_\_\_\_

REFERENCES

---

*Please list at least two (2) work-related references. These can be supervisors, business owners or co-workers.*

Name of Reference #1: \_\_\_\_\_ Business Name (if applicable): \_\_\_\_\_

Phone #: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_ Years Known: \_\_\_\_\_

Name of Reference #2: \_\_\_\_\_ Business Name (if applicable): \_\_\_\_\_

Phone #: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_ Years Known: \_\_\_\_\_

Name of Reference #3: \_\_\_\_\_ Business Name (if applicable): \_\_\_\_\_

Phone #: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_ Years Known: \_\_\_\_\_

PLEASE READ CAREFULLY AND SIGN BELOW

---

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references. If necessary for employment you may be required to supply your birth certificate or other proof of authorization to work in the United States and have a physical examination.

Prior to employment, a drug test and a criminal background check may be conducted. Any felony or misdemeanor deemed adverse to the duties of the position or that pose a threat to the business or its employees may disqualify the applicant from the position. A positive drug screening will automatically disqualify potential employees from being hired. I understand and agree to the information listed above.

Applicant's Name (please print clearly): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_